

THE WOODLAND PARK BOARD OF EDUCATION
REGULAR MEETING MINUTES
NOVEMBER 18, 2024

CALL TO ORDER

N.J. OPEN PUBLIC MEETINGS LAW

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meeting of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this act the Woodland Park Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted on the door of the Woodland Park Board of Education Administration Building and was provided to the North Jersey Record & Herald News

FLAG SALUTE

ROLL CALL

Members Present – Kim Galbraith, David Amanullah, Glen Grimes, Julissa Rodriguez, Gina McQuin, Mark Salemi, Joe Giammarella

Members Absent – Shannon Marren, MaryAnn Perro

Also Present - Michele Pillari, Dwayne Ortiz, Adam Weiss

Dr. Pillari stated that at tonight’s meeting, they will be acknowledging BG & Memorial “Ambassadors”. Ms. Mastropaolo, Principal of BG, introduced the advisors for this program, Michelle Herrmann & Veronica Seavy. They stated that the students chosen to be ambassadors are positive role models to their peers and someone they can look up to and influence others in a positive way. They also stated many activities the ambassadors are involved in. Certificates were handed out to all the 4th & 5th grade ambassadors. Dean Douglas spoke about this program at Memorial School. He stated the goal of the program is to coincide with the NJPBIS program, which improves student outcome at school by reducing disciplinary infractions thus improving teacher outcome by positive school behaviors. Several student ambassadors spoke about the program. Certificates were handed out to all Memorial ambassadors.

PUBLIC HEARING-AGENDA ITEMS ONLY

Please remember that this is a public meeting. Anything you say will be public record. As a result, pursuant to law, the Board Members cannot respond to you publicly concerning certain matters, such as those regarding an individual student. If there is a matter that you wish to remain private concerning personnel or students, please contact the Superintendent’s office. In accordance with Bylaw 0167, statements will be limited to 3 minutes in duration.

Karen Criscione – WPEA Co-President

Mrs. Criscione questioned resolution 225-178 – Prepayment of ECC Lease Payments. She asked why and how many months in advance are we paying? Mr. Ortiz stated that the lease says payments are due on the 1st of the month and since our Board meetings are a couple of weeks later, it would just be each months payment paid prior to that months meeting.

Jennifer Barbieri – 41 Mary Ave.

Mrs. Barbieri asked what the status was of the Principal of Memorial. Is she still with us, is there an Interim? Mr. Weiss stated this is a personnel matter and that they are not at liberty to discuss in public. He added that there is appropriate leadership staffed at that building and that Dr. Pillari is also present.

225-170 - APPROVAL OF MINUTES

Motion by RODRIGUEZ Seconded by GRIMES

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the minutes of the October 7, 2024 workshop and the October 21, 2024 regular meetings.

BE IT FURTHER RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the Executive Session minutes of the October 7, 2024 workshop and the October 21, 2024 regular meetings.

Roll Call: 7 YES

SUPERINTENDENT'S REPORT

Preschool Program:

We will be working with a NJPIEP Inclusion Facilitator that will be providing on and off-site support to staff members through strategic planning meetings, trainings, reflective discussions, coaching, and consultation.

NJPIEP - This letter is to inform you of an exciting project that our district is participating in, The New Jersey Preschool Inclusive Education Project (NJPIEP). The NJPIEP project is a collaborative effort between the New Jersey Department of Education Office of Special Education (OSE) and the Montclair State University Center for Autism and Early Childhood Mental Health (CAECMH).

The goals of NJPIEP are to:

- **Support and increase the knowledge and skills of interdisciplinary early childhood educational professionals**
- **Develop, expand, and improve inclusive practices within early childhood and preschool environments across the state of New Jersey**

At times, your children may see members of the Montclair State University Center for Autism and Early Childhood Mental Health visiting classrooms.

Influenza Vaccine - The New Jersey Department of Health and Senior Services mandates that Pre-K students receive the seasonal flu vaccine each year.

- **Influenza Vaccine**- Children 6 months through 59 months of age enrolled in a preschool program must annually receive at least one dose between September 1st and December 31st.
- The students **must have** the influenza vaccine and **provide documentation** from their primary care provider by **December 5th**. Please have your Primary Care Provider complete the section below, detach, and send in after your child receives the vaccine. **Students who do not receive the mandated influenza vaccine will be excluded from school after December 31st through March 31st, unless documentation is provided.** If you have any questions please contact the school nurse.

Cozy Story Day is forthcoming. Please look out for information in our newsletter and in your child's teacher Google Classroom. This is a great opportunity to be a guest reader in your child's classroom. The books will tie-in with classroom curriculum study.

From Preschool HSA: If you ordered David's Cookies and Cheesecake, please pick up your order at School # 1 after school on Nov 26th. There will be a Preschool HSA table outside near the front entrance.

We are Learning and Growing: Some classrooms will begin studying trees. Students will be observing and comparing trees to learn about what lives in them, what they're made from, and who cares for them. We hope that this study will help children explore and appreciate nature. Teachers will use literacy, math, the arts, and technology to explore the topic in depth. They will learn important social studies and scientific concepts through first hand investigations.

ECAC: During the past couple of weeks, committees met through ECAC: Community Engagement and Transition.

- The Community engagement committee spoke and planned various activities and family engagement projects for the preschool program. October, November, and December have been planned and we are underway with the November family engagement project: Decorate a turkey feather on what the child is most thankful for. Stay tuned to positive press on the photos of our completed turkeys!
 - **November Family Engagement Project:** Please note that all monthly projects are in English, Spanish and Arabic. For the month of November preschool students and families will decorate a "feather" and bring it back to school on November 13th. Tom the Turkey is a thankful turkey and he needs all his thankful feathers to celebrate Thanksgiving! Details and instructions are here.
- The Transition committee met and we discussed implementation of activities to ease the transition from Preschool to Kindergarten. Planning is underway on having Kindergarten and Preschool teachers collaborate during PLC's and end of the year activities for our early childhood students.

CO:

- We had a successful parent/teacher conferences on 11/12.
- World Kindness Day was celebrated on Nov. 13th. Students participated by creating a Kindness Quilt.

- Students and staff celebrated World Diabetes Day by wearing blue on November 14th.
- On Nov. 15h, students and staff wore their TEAMS T-Shirt which displays the six pillars of character which is an initiative we are implementing districtwide.

BG:

- BG's Annual Thanksgiving Food Drive began on November 1st and will conclude on November 21st. All non-perishable food items will be donated to St. Agnes' Food Pantry.
- Students and staff celebrated World Diabetes Day by wearing blue on November 14th.
- NJ Statewide Student Support Services will be visiting classrooms on November 25th. NJ4S is an initiative dedicated to fortifying youth wellness and advancing preventative measures.
- The BG HSA's Harvest Festival will be held on Friday, November 22nd from 7:00-8:30pm.

Department of Special Education:

- The Child Study Team is participating in a training series through the New Jersey Coalition for Inclusive Education. The training program is designed for Child Study Team members and focuses on creating more inclusive environments for students through the IEP process.
- Mrs. Skibinski's Growing Minds class continues to go on their weekly Community Based Instruction field trips, to promote teaching and the use of academic and functional skills in the student's natural environment. Students in Mrs. Skibinski's class are also learning these skills in Memorial's life skills room.
- Reverse mainstreaming has started at ECC, where general education students are visiting our PSD classes, so that students can play and learn critical social skills with their typical peers.
- The first WPSEPAG meeting took place on Monday, 11/11. Dr. Brad Haimowitz, the Director of Special and Non-Public Services from Northern Region Educational Services Commission, spoke to the parent advocacy group about a sports clinic that will take place in the winter for students with disabilities. We look forward to future meetings and growing the WPSEPAG.

MTSS:

- Our Magnolia Consultant has trained CO, BG and Memorial schools in MTSS.
- The PBIS team is being trained. They have met with our consultant and will continue to meet in order to create a district wide tier 1 positive behavior in schools plan.
- Silas consultant is coming to train Memorial staff Wednesday in using the SEL program.
- The WIN consultant will be training and coaching our teachers from CO, BG and Memorial starting this week.

Curriculum Department

Mathematics

- During our weekly PLCs, we are continuing our work with the curriculum and making sure our lessons are aligned with the NJ Standards, taking a deeper look into their individual student data and analyzing areas in need of improvement. We are also using this data to assess students in number sense and work to close the learning gap in numbers and operations by strategic interventions.
- Students participated in their first i-Ready end of the month incentives for completing their i-ready my path for the month of October. The next incentive will be at the end of November.

ELA

- BG teachers are being trained this week on how to use Jump Rope Readers and the new guided reading library to support tier 2 instruction.
- Individualized coaching at Memorial School for new teachers.
- This week ELA began to focus on the NJSLS for Language to align our grammar instruction and assessment across grade levels.

BUSINESS ADMINISTRATOR'S REPORT

Mr. Ortiz stated we are finishing up our annual audit and starting the budget for next year.

CONSENT AGENDA ITEMS

The following items have been deemed to be non-controversial in a matter of routine business and will be voted on by one motion.

Motion by GRIMES Seconded by GALBRAITH to accept the recommendation of the Superintendent to approve the following consent agenda numbers 225-171 through 225-174.

Roll Call: 7 YES

225-171 - SECRETARY/TREASURER REPORTS

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, receives and accepts the attached reports of the Secretary and Treasurer for the month of September 2024 & Revised August Treasurer's Report "Pursuant to N.J.A.C.6: 20-2.12©, we certify that as of September 30, 2024 the Board Secretary's monthly financial reports (appropriations section) did not reflect any over expenditure in any of the major accounts or funds, and based on the appropriation balances reflected on this report and the advice of district officials, we have no reason to doubt that the district has sufficient funds available to meet its financial obligations for the remainder of the fiscal year"

225-172 - TRANSFERS

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the attached list of transfers for the months of September 2024.

225-173 - APPROVAL OF BILL LIST

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the attached list of bills in the amount of \$548,714.70, approved by finance committee chairperson, MaryAnn Perro.

<u>Bill List No.</u>	<u>Amount</u>
#66	\$461,134.26
#L66	\$ 87,580.44

225-174- HIB DECISION

BE IT RESOLVED THE WOODLAND PARK BOARD OF EDUCATION, hereby affirms the Superintendent's decision in HIB Investigation #2025-05, 2025-07, 2025-08, 2025-09 & 2025-10 for the reasons set forth in the Superintendent's decision to the student's parents.

REGULAR AGENDA ITEMS

The following items will be voted on by separate motion for each item.

PERSONNEL:

Motion by RODRIGUEZ Seconded by MCQUIN

225-175-WORKSHOP/TRAVEL REIMBURSEMENT APPROVAL

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve/ratify approval the attendance of and costs of attendance including registration fees and statutorily authorized travel expenditures for the following listed district employees for the 2024-2025 school year.

Name	Activity	Date	Fee	Travel/Hotel	Total
Titus Ridgway	Behavioral Threat Assessment Training	11/21/24	NA	NA	NA
Donna Murray Joanne LaSala Jeanine Chiaravalotti	WPU Supporting Multilingual Learners in Pre-K	12/13/24	NA	NA	NA
Michael Volpe	2025 NJAHPERD Annual Conference	2/25-2-26 2025	\$350	\$94	\$444
Monica Piedra	Introduction to Gold Training: Assessment for Students	12/9-12/10 2024	NA	NA	NA

Roll Call: 7 YES

EDUCATION:

225-176-DISTRICT IMPROVEMENT PLAN-NJQSAC

Motion by RODRIGUEZ Seconded by GRIMES

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the NJQSAC District Improvement Plan based on District Performance Review SY 2023-2024.

Roll Call: 7 YES

FINANCE:

Motion by SALEMI Seconded by GRIMES

225-177-APPROVAL OF SHARED SERVICES AGREEMENT – PUBLIC INFORMATION OFFICER-2024

WHEREAS, the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1 et seq. (the “Act”) authorizes that local units, as that term is defined in the Act, may agree to provide jointly, or on behalf of any local unit, any service which the parties to an agreement are empowered to render within its own jurisdiction; and

WHEREAS, the parties wish to avail themselves of the educational benefits, economic benefits and increased efficiency which the parties anticipate may be gained through the sharing of services for the benefit of the students and taxpayers whom they serve as permitted under the act, NJSA 18A *et seq.* and Chapter 6A of the New Jersey Administrative Code; and

WHEREAS, the Borough has a qualified public information officer available to provide her services to the Woodland Park BOE; and

WHEREAS, Woodland Park BOE has requested that public information officer also provide services to the Woodland Park BOE; and

WHEREAS, the Borough desires to provide such services to the Woodland Park BOE; and

WHEREAS, the parties desire to enter into an Agreement for the provision of said information services; and

WHEREAS, the parties desire to set forth in this Agreement the specific terms and conditions of the services to be performed by the public information officer for both entities;

NOW, THEREFORE, with the foregoing recitals incorporated herein by reference and in consideration of the mutual covenants contained herein, the parties hereto, intending to be legally bound, hereby agree as follows:

1. **TERM**

The term of this agreement shall commence as of January 1, 2024-December 31, 2024.

2. **COMPENSATION**

The parties agree to both contribute evenly to the salary and benefits for the employee. \$29,985.04 each for salary and \$26,001.46 each for cost of benefits, for a total cost to BOE of \$55,986.50 for calendar year 2024.

Roll Call: 7 YES

225-178-APPROVAL TO PREPAY ECC LEASE PAYMENTS

Motion by GRIMES Seconded by SALEMI

BE IT RESOLVED THE WOODLAND PARK BOARD OF EDUCATION, upon the recommendation of the superintendent, the business administrator be given the authorization to issue payment in advance to Magic Years for lease payments for use of the Early Childhood Center of Woodland Park School District for the 2024-2025 school year.

Roll Call: 7 YES

225-179-APPROVAL OF 2025-2026 BUDGET CALENDAR

Motion by RODRIGUEZ Seconded by MCQUIN

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the 2025-2026 Budget Calendar as follows:

November 4, 2024	Preliminary Discussions with the Superintendent
Week of November 11, 2024	Initial Budget Kick-off Meeting w Administrators & Supervisors
December 4, 2024	Budget Due to Business Office from Administrators & Supervisors
January 6, 2025	Deadline of Budget Submission by Administrators & Supervisors
January 13-17, 2025	Budget Discussions with Administrators & Supervisors (as needed)
December 9, 2024	Budget Discussion with Finance/Operations Committee
January 24, 2025	
March 10, 2025	Board Approval of Preliminary Budget

March 21, 2025	Deadline of Submission of Preliminary Budget to County Office
April 20, 2025	Deadline of Approval from County Superintendent
April 28, 2025	Deadline of Notice/Advertise for Public Hearing
May 5, 2025	Public Hearing for SY 25-26 Budget
May 12, 2025	Deadline for a Public Hearing

Roll Call: 7 YES

BUILDINGS & GROUNDS:

Motion by GRIMES Seconded by MCQUIN

225-180- SCHOOL BUS EVACUATION DRILLS FOR 2024-2025 SCHOOL YEAR

WHEREAS, School Bus Evacuation Drills are to be conducted and documented each school year; and WHEREAS, pursuant to the New Jersey Administrative Code (NJAC 6A:27 – 11.2) School Bus Emergency Evacuation Drills must be organized and supervised by school administrators and conducted twice each school year for all students who are transported to and from school; and WHEREAS, the school bus driver and bus aide shall participate in the emergency exit drills; and WHEREAS, the Woodland Park School District Schools listed below have completed mandated School Bus Evacuation Drills

BE IT RESOLVED that the Woodland Park Board of Education ratifies the action of the Superintendent in approving the implementation and documenting School Bus Evacuation Drills for the 2024-2025 school year pursuant to the New Jersey Administrative Code (NJAC 6A:27- 11.2) where School Bus Emergency Evacuation Drills must be conducted twice each school year.

Drill 1:

School: Beatrice Gilmore

Location: 1075 McBride Ave, Woodland Park, NJ 07424

Person overseeing: Ms. Mastropaolo

Date: 11/1/24

Time: 8:00 am

Route number: BGT1

Date: 11/6/24

Time: 8:16 am; Route 2005

Time: 8:21 am; Route 2906

All students watched the bus evacuation video on 11/6. 5th grade completed it at 12:00pm and 4th grade at 1:10pm.

School: Charles Olbon

Location: 50 Lincoln Lane, Woodland Park, NJ 07424

Person overseeing: Mr. Scholtz

Date: 10/01/24

Time: 8:40 am; Route Number: 2031

Time: 8:50 am; Route Number: 2642

Date: 11/6/24

Time: 8:40 am; Route CO-T1

Time: 8:45 am; CO-T2

All students watched the bus evacuation video on November 6th at 9:15 am

School: Memorial

Location: 15 Memorial Drive, Woodland Park, NJ 07424

Date: 10/10/24

Time: 7:59 am

Route number: MS-T2

Person overseeing: Ms. Tomback

Date: 11/6/24

Time: 8:12 am; Route Number: 2643

Time: 8:15 am; Route Number: 2570
Person overseeing: Ms. Tomback

Date: 11/6/24
Time: 8:15 am; Route 3550
Person overseeing: Ms. DeMarco

All students watched the bus evacuation video during their homeroom periods between October 28-31.

School: ECC

Location: 377 Lackawanna Avenue, Woodland Park, NJ 07424
Person overseeing: Ms. Francisco
Date: 11/4/24
Time: 8:37 am
Route number: 19

All Pre-K4 students at School #1 and ECC watched the bus evacuation video on November 1 at 9:00 am. Pre-K3 students watched it at 9:15.
Roll Call: 7 YES

COMMITTEE REPORTS

EDUCATION: Mrs. McQuin stated the committee met on 10/30 and discussed the NJSLA summary review, which was presented at the 11/4 meeting and tonight the District Improvement Plan was voted on.

OLD BUSINESS

Dr. Salemi made a motion to rescind his vote on the Superintendent's contract, voted on the 10/21/24 meeting, and change it from Yes to Abstain, because of a conflict. Mr. Weiss wanted the record to reflect that Robert's Rules states a vote can be changed at the next meeting following when the action was taken, but since Dr. Salemi was not at the 11/4 Board meeting, his recommendation is for the Board to allow his change in vote. He added that this would not change the outcome of the vote, the results would now be 6 Yes and 2 Abstentions.

Mr. Grimes made a motion to allow Dr. Salemi to change his vote. Dr. Giammarella seconded it. All were in favor. The record will reflect that the vote count is now 6 Yes and 2 Abstentions.

PUBLIC HEARING

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Giuseppe Ricci – Mr. Ricci thanked Dr. Pillari for speaking with his wife and resolving a concern that they had. Mr. Ricci stated that upon reviewing the 10/21 meeting, it bothered him that teachers were not allowed to set up their classrooms as they'd like. He said taking this away was taking away their happiness. As a former B&G Supervisor, he disagrees with our current B&G Supervisor, stating the teachers should be free to do as they want with their classrooms. He then brought up the importance of students being matched up with the right teacher. Last year his son never wanted to go to school because he didn't like his teacher. This year he can't wait to get to school and is doing well.

Giovanna Irizarry – Director of Special Education and Student Support WPSD

Dr. Irizarry wanted to address an inaccurate statement made at the 10/21 Board meeting, regarding Special Ed teachers being pulled away from their assignment and used as homeroom teachers. She said this is not true. The teachers who were assigned to homerooms were not Special Ed teachers but Interventionists, and any students that they were serving with an IEP, were serviced by another Interventionist. She stated she felt it was necessary to correct the inaccurate statement and found it unfortunate that no one corrected it that night. She said the whole special education department work tirelessly to ensure students get the services they need. She noted the increase in special education staff over the last few years in order to help every student that needs additional services. She thanked Dr. Pillari & the Board for their support to the Special Ed department over the years.

Giuseppe Ricci – Mr. Ricci reiterated he was there to support the teachers. He stated they are the heart and soul of the school system. He said the B&G Supervisor should not tell the teachers how their classrooms should be set up. He said they should make a plan with the custodial staff and the teachers as to how they want their classrooms set up over the summer.

Laura Vargas – Providence Ave.

Mrs. Vargas stated that she has had children in this school district for the last 23 years. She was happy the Board extended Dr. Pillari's contract. She said the teachers are amazing but so is the administration. She understands there may be some discord here and there but thinks Dr. Pillari has built a great program over the years in the Special Education department. She stated Dr. Pillari puts her all into this district, morning, noon and night. She thanked the Board for all they do for the community.

Giovanna Irizarry – Dr. Irizarry continued her statement thanking Dr. Pillari, the Board, and the Special Education department for always making it a point to work with administration in the best interest of the students. She stated she has always found our district to be extremely collaborative and supportive of each other, with administration and teachers working together to address concerns. She was greatly saddened by the unfortunate comments made at the 10/21 meeting. She's hopeful they will continue to work together in a positive way and do what's best for the students, staff and the community.

Dr. Pillari wanted to provide clarity about the room issue. She wanted it to be clear that the room changes that occurred did not have anything to do with B&G and/or any of the staff of the custodial team. The changes that were made to the classrooms over the summer were decisions and changes that were made administratively based on the utilization of furniture, instructional decisions they were trying to make and institute prior to the start of the new school year. She wanted it to be very clear that it had nothing at all to do with the maintenance crew. Admin was made aware of the discontent of some teachers over the summer. They were trying to keep the amount of furniture equitable between the classrooms. Some things were sent to other buildings for classrooms in need. She noted that admin thought they were trying to be helpful but unfortunately these moves left some classrooms in disarray. This was upsetting for some teachers to see when they came to set up their classrooms. She stated that they apologized and provided support and assistance to help the teachers get their classrooms back to the way they needed them to be.

Dr. Pillari addressed Mr. Ricci's statement about student's being placed with the right teachers. She said the teachers work very hard and want the students to thrive. She stated that not every child connects with a particular adult or another student for that matter. She said everyone tries to work together to create an environment where each student is happy to go to school. She stated life is not a smooth road and there will be hiccups along the way but we need to focus on the main goal which is the success of the students.

The Board allowed Mr. Ricci to speak again and he made the suggestion that at the end of the school year, teachers leave a map of how they want their classrooms set up, this way the custodial team can have the rooms ready when they do their summer cleaning.

Mr. Ortiz stated that as a newcomer to the district his observation is that there is no shortage of people who want the district to be successful. He said to see some of the students speak in such a profound way, you can see what can be/has been done here. It's not always easy to get people on the same page, but when you do get to that place, Woodland Park will be a model for other districts.

EXECUTIVE SESSION

MOTION TO GO INTO CLOSED SESSION

The Open Public Meeting Act, authorizes a public body to meet in Executive or Private Session under limited circumstances and WHEREAS said law requires the Board to adopt a resolution at a public meeting before it can meet in such Executive or Private Session. NOW THEREFORE BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE BOROUGH OF WOODLAND PARK THAT:

- 1) It does hereby determine that it is necessary to meet in Executive Session to discuss a personnel and/or litigation matter or contract matter.
- 2) The matter(s) discussed will be made public when confidentiality is no longer required.
- 3) Meeting will be resumed at conclusion of Executive Session.
- 4) The board does/does not expect to take action after Executive Session.

Motion to go into Executive Session at 8:19 p.m. by RODRIGUEZ, seconded by GALBRAITH
Voice Vote: 7 YES

Motion to return to Regular Session at 9:40 p.m. by SALEMI, seconded by GALBRAITH
Voice Vote: 7 YES

ADJOURNMENT

Motion to adjourn at 9:41 p.m. by SALEMI, Seconded by MCQUIN
Voice Vote: 7 YES

WOODLAND PARK BOARD OF EDUCATION **EXECUTIVE SESSION MINUTES**

ITEMS DISCUSSED:

- The Board discussed a personnel matter
- Dr. Pillari discussed HIB case #'s 2025-06, 2025-17, 2025-19, 2025-20, 2025-21